



# Old Union Elementary School PTO

## 2019-20 FALL DISBURSEMENT FORM

The OUES PTO Disbursement Committee welcomes your suggestions on how to best utilize our fundraising dollars this year.

Teachers, administration and parents are invited to submit requests to enhance our children's educational experience by providing resources, equipment and/or programs.

Your request will assist the committee, made up of parent representatives and OUES staff, in setting goals and prioritizing fund placement.

*We appreciate your participation!*

Date: \_\_\_\_\_

Item requested: *(please include detailed description for review)*

Name: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Source available from: *(company name or website)*

**Choose one...**

Parent:

\_\_\_\_\_  
\_\_\_\_\_

Teacher:

Cost: *(Please attach estimates if available)*

Staff:

\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_  
\_\_\_\_\_

Shipping and Handling Cost:

E-mail: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Who would benefit from this disbursement?

\_\_\_\_\_  
\_\_\_\_\_

Principal's comments:

Please submit requests to:  
Principal Jon Fike  
Old Union Elementary

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Deadline: October 25, 2019